

Edline Activation Process for Students

1. Each time you login to **Edline**, it will be from **FSDiNET**, the Fairview School District website, at <http://www.fairviewschools.org>
2. Click on **Fairview High School** at the top of the main page.
3. Click on the link to **Edline** from this Fairview High School Profile page.
4. On the left side of the page, click on the link: **Click here if you have a new activation code**
5. Mr. Genco will provide you with your activation code.
6. On the next screen you will type in your 12 letter activation code. Caps and hyphens may be used, but are not necessary. Then click **Enter**.
7. Your name will show up on the screen below the second blue line.
8. If it is correct, click on the box: **Activate This Code**
9. You will then have a chance to read **Edline's** privacy policy and click on **I Agree**.
10. On the next page, click on **New Account**.
11. It is necessary to create your own screen name and password.
 - a. You **MUST** use your school log-in name. (for example: **08smithg**)
 - b. Select a password. It **may** be the same password that you use to log into the school's network or you may select any password as long as it is at least 4 characters long.
 - c. *If* you get a message that states that your screen name has been used, try something slightly different.
 - d. Click on Continue.
12. Answer the questions about email.
 - a. Enter a valid email address. (This can be edited later.)
 - b. Check both circles **Yes**.
 - c. Select a **Security Question** that only you can answer.
 - d. Answer it and then click on **Update**.
13. The **User Guides** page will appear next. These can be read or printed at anytime. Click **Done** in the upper right hand corner.
14. Your account at **Edline** has been activated and you are now in your account. You should be able to see all of your classes for this year.
15. The next time you go to **Edline**, you will need to use your login and password.