

School Rules

The primary goal of our school is to offer you the best education possible. In order to achieve this goal, we have a set of rules and consequences.

- You have a choice between good behavior and bad behavior.
- Consequences are not punishments but are earned when you choose bad behavior.

School Rules:

- **Be Respectful**
- **Be Responsible**
- **Be A Good Friend**

Possible school-wide consequences for bad behavior choices include:

1. **Warning**
2. **Time out**
3. **Parent contact by telephone**
4. **Loss of recess**
5. **Behavioral Contract/Behavioral Plan**
6. **ISS – In School Suspension**
7. **OSS – Out of School Suspension**
8. **Expulsion**

Attendance

- Regular attendance is very important.
- As a practice, your parents will be notified via Global Connect phone system each time you are absent.
- The day you return to school after an absence, an excuse, signed by your parent or guardian must be returned to your teacher.

Perfect Attendance

To achieve Perfect Attendance for the year, you must not have any absences, tardies or early releases.

Bullying Rules

What is bullying? Bullying is a mean behavior that happens more than one time.

Bullying is a behavior that happens again and again that is meant to hurt someone physically, hurt someone's feelings, or hurt someone's friendships or chance at making friends.

Our rules:

1. We will not bully others.
2. We will try to help students who are bullied.
3. We will try to include students who are left out.
4. If we know that somebody is being bullied, we will tell an adult at school and at home.

Students' Personal Belongings

Please write your name or ask your parents to write your name on all of your belongings. (Example: coats, gloves, book bags, lunchbox, etc.) This will assist in returning lost items.

Lost and Found

Items found in school are kept in the Lost and Found box in the office or in the office closet.

Bus Rules

The following list of rules titled: “Don’t Lose Your Riding Privilege!” will be posted in each school bus:

1. Observe the same conduct as in the classroom.
2. Be courteous; use no profane language.
3. Do not eat or drink on the bus.
4. Keep the bus clean.
5. Cooperate with the driver.
6. Do not be destructive.
7. Stay in your seat.
8. Keep head, hands, and feet inside the bus.
9. Bus driver is authorized to assign seats.

If you break a bus rule, the bus driver will complete a “Bus Conduct Report” and give it to the Director of Transportation and to Dr. Horn. Dr. Horn will talk to you in the office and you will receive a consequence.

Cafeteria Rules

The lunch period will be 30 minutes in length.

1. Be quiet in line and pay attention to your tray.
2. Keep hands, feet, and milk cartons to yourself.
3. Talk quietly at your table.
4. Please pick up paper and anything else you drop so that the next class has a neat place to eat.
5. Be patient when taking your tray to the window. Do not push or shove.
6. Show respect for adults and others.
7. **The National School Lunch Program prohibits lunches purchased at fast food restaurants from being brought to school and served to children where school lunches are provided.** Therefore, do not bring fast food to school.

Recess

All children go outside when weather conditions permit unless a note is written to your teacher stating that you must stay indoors because of illness. Recess will be inside if the wind chill factor falls below 20°.

Please wear a jacket or sweatshirt that will keep you warm enough for outside play. You will need boots, hats, snow pants and gloves during the winter months.

Playground Rules

1. Obey the adult on duty.
2. Play safely.
3. Be kind to others.
4. Use equipment properly.
5. **Get permission from the adult on duty to enter the building.**

Toys and electronic games/devices

- You are NOT permitted to bring or use I-Pods, radios, electronic games, pagers or cell phones during school or in the school building.
- Trading cards are not to be brought to school.
- Please do not bring toys to school.

You may only bring items for sharing that your teacher invites you to bring.

Computer Rules

1. Place headphones on head carefully.
2. Ask for teacher assistance to adjust monitors.
3. Push the computer keys gently.
4. Ask the teacher to help you with the printer.
5. Log all the way out of your computer.
6. Replace headphones on hooks.

Birthdays

We look forward to celebrating your birthday at school. We make the day special by announcing your name on the school-wide morning announcements. Dr. Horn will give you a Birthday pencil. Some teachers recognize their students' birthdays with a birthday crown or sticker.

Birthday Treats

It is not necessary that you bring anything to celebrate your Birthday. If you choose to send a food item, you will share it with your classmates during lunch. We like it better if you would select a healthy snack. Here are some ideas:

- Pretzels
- Pre-cut veggies (carrots, celery, etc.)
- Yogurt sticks
- Cheese sticks
- 100% juice
- Your parent can send money so that your class may all have a 100% juice slushy from the cafeteria.

You could also send a non-food item such as a pencil.

Party Invitations

▶ *You may bring party invitations to school ONLY when the entire classroom is invited to your party.*

Teachers are not permitted to pass out party invitations or give out phone numbers/addresses to parents or students.

Lost and Damaged School Materials

Please do not lose textbooks, workbooks, and library books. It is your responsibility to treat them carefully. If you ruin or lose any of these items and/or other school materials, your family will have to pay a replacement cost.

Dress Code / Rules

- You must wear closed toed shoes.
- Underwear must be covered.
- The wearing of hats, caps, scarves, hoods, and other headgear will not be permitted in the building.
- Your shirt must be long enough to cover your stomach.
- All shorts and skirts must be at least fingertip length with the arms hanging straight down while standing straight.
- Any clothing item with bad or inappropriate messages is not allowed to be worn to school.
- No chains larger than a thin neck chain (no more than 1/8" thick) or spiked jewelry are permitted.
- If your clothing is distracting to others in your classroom, the principal will ask you to make a change.
- Hairstyles such as Mohawks, and the coloring of hair in non-typical fashion are highly discouraged. It is at the principal's discretion to ask a child to modify a hairstyle that causes disruption within the learning community.

If you wear something that you should not wear to school, you will be sent to the office.