

## INDEPENDENT STUDY CONTRACT

A student may request to complete a course under the individual direction of a teacher. Students will not automatically be granted approval for an independent study. The student and teacher must present a detailed plan of action to the principal before the independent study is granted. The student will be expected to work one period a day on the material and out of class work should be required. Those independent studies that are Advanced Placement level will have a significant amount of additional work required. The independent study will be worth one credit. A grade will be awarded and will count toward class ranking.

Student's Name \_\_\_\_\_

Date \_\_\_\_\_

Course Name \_\_\_\_\_

Teacher's Name \_\_\_\_\_

### **Part I**

In order to be able to be considered for an independent study, the student must demonstrate that s/he is in good standing academically, behaviorally and have good attendance. The following criteria must be met:

To be signed by Mr. Park: \_\_\_\_\_

- The student has not been assigned to the Refocus Room the previous semester.
- The student has had no more than two administrative detentions the previous semester.

To be signed by Guidance: \_\_\_\_\_

- The student has a total of no more than ten absences for the previous two semesters.
- The student has a total of no more than five tardies for the previous two semesters.
- The student has nothing less than a C on his/her report card.

Once these two areas are signed the student has permission to ask the teacher to complete **Part 2** on the back of this form. When **Part 2** is complete, the required signatures should be obtained and the form should be returned to the main office for the principal's approval and signature.

**Part 2** To be completed by the teacher. Attach another sheet if necessary.

**Plan of Action**

Please indicate the material that will be covered, the time-frame involved and the assessment techniques.

Student's signature \_\_\_\_\_

Teacher's signature \_\_\_\_\_

Parent's signature \_\_\_\_\_

I approve the independent study as described above:

Principal's signature \_\_\_\_\_