



MINI-GRANT AWARDS

ENCOURAGE



DEVELOP



ENHANCE



BENEFIT



FAIRVIEW SCHOOL FOUNDATION MINI-GRANT AWARDS

These individual awards for Enrichment Programs are designed to encourage staff members to develop and implement mini-grants, which will enhance our extra-curricular and educational programs and be of direct benefit to our students.

GUIDELINES:

1. Any staff member, or group of staff members, may submit a grant proposal.
2. The FSF will accept proposals for mini-grants 3 times per academic year. Proposals for mini grants will be reviewed by the FSF Mini-Grant Committee, and feedback will be provided within 30 days of the following deadlines: Sept. 30, Jan 30, and March 30. Additionally, it is never too early to submit a request. For instance, if you would like to implement a program in April, a request can be submitted by the September deadline allowing ample time for planning. The FSF budget for mini grants is for the entire academic year. Pennsylvania Educational Tax Credit (EITC) funds become available intermittently throughout the year, and may increase the original budget. The funds from EITC are restricted in that no request may be made for any technology program. This should not, however, prohibit technology requests as the Foundation mini-grant budget is a separate fund from the money received from the state. The Foundation Mini-Grant Committee will be responsible for managing all requests, and submitting those that meet state guidelines to the state. Staff members are asked only to submit appropriately documented requests, and the Foundation will implement proper submission.



3. Proposals will be screened using the following criteria but not limited to:
 - How many students will be serviced?
 - What is the benefit to students' education?
 - Is the proposed project creative and innovative?
 - Is the project an extension of the normal classroom curriculum?
 - Does the project think outside the box?
4. All projects are initially reviewed by the Director of Curriculum, Instruction & Assessment for compatibility with the school district curriculum.
5. Staff compensation cannot be a part of the grant request.

APPLICATION AND IMPLEMENTATION:

Proposals should be submitted through the building principal or supervisor using the Fairview School Foundation mini-grant application form. The application can be found on the Fairview School District Website under the "Staff" tab. All applications will then be forwarded to the Director of Curriculum for review. Proposals meeting the stated requirements will be forwarded to the Foundation Board for review. Feedback will be provided within 30 days of receipt of the request.

The following guidelines will be used in implementing these projects, which are approved.

1. All material requests submitted on FSF requisition forms will be purchased by the Foundation secretary.
2. All items purchased, any materials developed, and the project itself shall become the property of the School District.
3. All applicants are expected to complete an Evaluation Form, which describes how student learning has been enhanced, with recommendations for possible future use of these ideas at the conclusion of the project.
4. Teachers receiving awards are asked to acknowledge the Fairview School Foundation in all correspondence and/or media coverage.



Philosophy

In keeping with the mission and vision of the Fairview school district, the purpose of the Fairview School Foundation is to help students by supporting the improvement and enhancement of current and new programs through community financial support.

To help achieve these ends, the Fairview School Foundation should encourage community support of this organization.

To contact the FSF:

Fairview School Foundation
7466 McCray Road, Fairview, PA 16415
(814) 474-2600, Ext. 9-6215
www.fairviewschools.org