

# FAIRVIEW SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: ADOPTION OF COURSES OF STUDY

ADOPTED: June 20, 1994

REVISED: February 25, 2008

107. ADOPTION OF COURSES OF STUDY	
<p>1. Purpose Title 22 Sec. 4.11, 4.12, 4.13 Pol. 100, 105</p>	<p>The Board shall provide a comprehensive instructional program to serve the educational needs of the children of this district.</p>
<p>2. Definition</p>	<p>For purposes of this policy, a <b>course of study</b> shall be defined as the planned course which consists of at least: learning outcomes to be achieved by student; content including materials and activities and estimated instructional time; relationship of learning outcomes of the course to those determined in district strategic plan; and procedures for assessing learning outcomes.</p>
<p>3. Authority SC 508, 1511, 1512 Pol. 006</p>	<p>No course of study shall be taught in the schools of this district unless it has been adopted by the Board. Planned courses will be presented to the Board in November and April of each year or approval to be able to plan for scheduling. The Board reserves the right to determine which units of the instructional program constitute courses of study and are thereby subject to the adoption procedures of the Board.</p>
<p>4. Delegation of Responsibility</p>	<p>The Superintendent is responsible for the continuous evaluation of the efficacy of courses of study and shall recommend to the Board such new courses of study as s/he deems to be in the best interests of the students. S/He shall invite the participation of professional staff members at every level in the district in the formulation of his/her recommendation.</p>
<p>5. Guidelines</p>	<p>The Superintendent's recommendation shall include the following information about the proposed course of study:</p> <ol style="list-style-type: none"> <li>1. Its applicability to students and an enumeration of those groups of students to be affected by it.</li> <li>2. Its description and content, including the instructional method where such method departs significantly from the traditional and is an integral part of the course of study.</li> </ol>

<p>Pol. 217</p>	<ol style="list-style-type: none"> <li>3. Its rationale in terms of the goals of this district and its justification, especially when it is proposed to take the place of an existing course of study.</li> <li>4. The resources that its implementation will require, i.e., textbooks, materials, equipment, and specially trained personnel.</li> <li>5. The evaluative methods and standard by which its efficacy will be monitored and measured.</li> </ol> <p>The Board authorizes the Superintendent to develop courses beyond those set forth in Policy/AP 217. These courses should give all students the opportunity to broaden and enrich their education.</p>
<p>Pol. 217</p>	<p>Credit toward graduation may be permitted for these courses, providing the basic minimum is achieved as stated in Policy/AP 217 of this policy manual.</p> <p>A student may request approval for credit toward graduation for a college course which has been successfully completed by the student. The credit to be received is one (1) credit toward graduation for each college course. A student, upon requesting approval for credit toward graduation based on the successful completion of a college course, must follow this procedure:</p> <ol style="list-style-type: none"> <li>1. Have completed the required courses for graduation.</li> <li>2. Make a written request for tentative approval including:             <ol style="list-style-type: none"> <li>a. Parental verification.</li> <li>b. Name of the college/university.</li> <li>c. Name of course to be taken.</li> <li>d. Description of the course content.</li> <li>e. Where and when course is to be taken.</li> <li>f. Credits to be earned.</li> <li>g. Rationale for request.</li> </ol> </li> <li>3. Provide a transcript to the high school principal to verify the successful completion of the course.</li> </ol>

4. Grades received will not be included in the student's rank as a graduate of the high school.

The college courses may be taken concurrently with high school courses but may not be in lieu of the high school courses.

The approval and determination of the awarding of the credit is to be made by the high school principal.

The Superintendent shall maintain a current list of all courses of study offered by this district and shall furnish each member of the Board with a copy upon revision.

Requirements For Exceptional Students

The Board, in order to guarantee an optional education for students who are mentally handicapped, physically handicapped, socially and emotionally disturbed, learning disabled, gifted, or have other exceptionalities, shall provide appropriate educational opportunities, either through a local program or with assistance from the Northwest Tri-County Intermediate Unit. The following may be utilized as appropriate:

1. Special class placement.
2. Assistance while in regular classes.
3. Supplemental tutoring, including resource centers.
4. Inclusion.

The administration is authorized to develop or implement the program for these exceptional students, assuring their proper screening and due process rights.

A teacher, guidance counselor, administrator or parent/guardian may initiate school psychological testing to determine the exceptionality of a child.

Following the psychological testing, a parent/guardian-staff conference will be held to review the psychological and team evaluation findings. If an exceptionality is determined, the writing of an Individualized Education Program (IEP) will take place to determine the specifics of the assigned program.

Rights to due process, as required by federal and state law, shall be afforded to parents as it applies to exceptional students.

Inclusion is the goal of the district whenever possible.

References:

School Code – 24 P.S. Sec. 508, 1511, 1512, 1512.1

State Board of Education Regulations – 22 PA Code Sec. 4.11, 4.12, 4.13

Board Policy – 006, 100, 105, 217