

FAIRVIEW SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: TECHNOLOGY INSTRUCTION

ADOPTED:

REVISED: February 26, 1996

<p>1. Purpose</p> <p>2. Guidelines</p>	<p style="text-align: center;">110.1. TECHNOLOGY INSTRUCTION</p> <p>The Fairview School District is cognizant of the role of technology in our society and the need for the development and implementation of a program which shall meet the needs of the students. It is also recognized the use of computer technology will increase the efficiency of the district's management processes.</p> <p>Investigation will be made of the feasibility of adapting computer techniques to the curricular, instructional, and management processes of the district. The Board will not rule out any approach that shows promise of providing learning assistance to pupils. At such time as computer instruction comes within the realm of financial possibility, immediate adaptation to the district's requirements in those areas in which it can suitably be installed is urged.</p> <p>As microcomputers become increasingly available at minimal costs, it is reasonable to expect that schools play an active part in preparing students of the 1990's to live in a world in which more and more functions are performed by computers.</p> <p>It is the goal of the Fairview School District to strive to meet the goals and instructional outcomes of the Fairview School District using technology, when appropriate.</p> <p><u>PROPOSED LONG RANGE CURRICULAR GOALS FOR COMPUTER EDUCATION</u></p> <ol style="list-style-type: none"> 1. All students should have an initial access experience to computers within their school program. 2. Curriculum areas that can be served by use of a computer as a tool should be developed and made available to teachers. 3. Teachers will be afforded computer literacy inservice programs with hands-on training funded by the school district in order to deal with the impact of computers on their own lives and to keep pace with the inevitable sophistication their students will achieve.
--	---

4. Graduates of the Business Education curriculum will have training and instruction in the use of machines or hardware common to secretarial pools in business and industry including computers and word processing.

PROPOSED INSTRUCTIONAL OUTCOMES

1. To develop and implement a computer literacy program for interested teachers and all students, K-12. Computer literacy will entail understanding the range of application of computer usage and awareness of computer capabilities to be gained by all students prior to graduation.
2. To provide some students increased computer curriculum opportunities in the elementary, middle and high schools.
3. To provide inservice for teachers in the use of microcomputers for classroom instructional purposes through planned, sequential workshops.
4. To establish centers of computer resource materials (books, periodicals, catalogues, etc.) in each of the buildings of the Fairview School District.
5. To continue and expand the computer programming courses of the high school through the purchase of additional hardware and software.
6. Planned courses will reflect K-12 technology outcomes so students are assured of meeting state and local outcomes.

COMPUTER USE CONTRACT 1995/96 SCHOOL YEAR

General Rules for Behavior at the Computer

1. Log on using your own I.D. Secondary students are required to have a confidential password.
2. Use of computer games is not permitted unless permitted by the teacher.
3. Food and/or beverages around the computer are prohibited.
4. Appropriate behavior as specified in the student handbook and directed by the classroom teacher is expected at all times.
5. Students are to work only in their own files. **Own files** is defined as software that has been assigned to you by a classroom teacher and any files that you have created while using that software. For example, WPS files that you have created while using Microsoft Works would be considered your own file.
6. No advertising or other messages are to be broadcast on the network without permission from the building principal.
7. Students accessing the Internet will only do so under the supervision of the librarian or other trained teacher.
8. Work in operating systems and programming languages will only occur under the direct supervision of a teacher.

Computer Care

1. The computers are to remain on at all times during the school day unless directed otherwise by a teacher.
2. No procedures at the computer, other than using assigned software, are permitted.
3. Computer equipment is to remain on the permanent surface upon which it rests.
4. Keyboard keys and the diskette should not be touched when the drive light is on and the computer is processing.
5. Paper in the printer should be removed by an adult unless otherwise directed by a teacher.
6. No files are to be added to the hard drive of any school district computer unless authorized by the media specialist.

7. Students may not bring any commercial programs to school for use on district computer.

Diskette Care

1. Use your own diskette.
2. Do not touch, tamper with, or use the diskette of another person.
3. Remove diskettes when you have finished using the computer and store them properly. Storage of student diskettes will be determined at each building by the media specialist.
4. Diskettes are the property of the students and are their responsibility.

Software Copyright Law

Software that is copyrighted is intended for use on the computer system of the original purchaser. Backup copies can be produced only if written permission is granted by the manufacturer. The United States Copyright Law states that noncompliance may result in civil damages not exceeding \$100,000 and criminal penalties up to five (5) years. It should be noted that minors are not exempt.

For the above stated reasons, the use of the Fairview School District computer facilities for the purpose of copying commercial software for personal or classroom use without written permission from the manufacturer is expressly prohibited.

It is expected that all Fairview School District employees and students will adhere to this policy.

Violations of this contract may result in restricted use or immediate expulsion from computer use. Notification of the offense will be made to the building principal. Restitution for any damages by the student will be required.

I have read and understand the requirements and regulations for using the computer. I accept full responsibility for my behavior and for my actions with the computer.

Student Signature	Grade	Homeroom	Date
-------------------	-------	----------	------

Parent/Guardian	Date
-----------------	------

NOTE: Students may not use the computers until this contract is signed and returned to the homeroom teacher.