

FAIRVIEW SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: LESSON PLANS

ADOPTED: June 20, 1994

REVISED:

111. LESSON PLANS	
1. Purpose SC 510	To ensure continuity of instruction, the Board requires lesson plans.
2. Responsibility	Teachers shall make thorough preparation for all daily lessons and shall prepare written plans reflecting such preparation in advance. Plan books will be inspected and must conform to the guidelines established by the building principal.
3. Guidelines	Teachers shall provide adequate directions for substitutes, the purpose of which shall be to continue the ongoing program. Plans must remain in the teacher's desk overnight to be available to substitute teachers at all times.
School Code 510	