

# FAIRVIEW SCHOOL DISTRICT

SECTION: SUPPORT EMPLOYEES

TITLE: COMPLAINT POLICY

ADOPTED: June 24, 1994

REVISED:

526. COMPLAINT POLICY	
1. Purpose	It is the policy of the Board to establish reasonable and effective means of resolving difficulties which may arise among employees, to reduce potential areas of complaints and to establish and maintain recognized two-way channels of communication between supervisory personnel and support employees not otherwise covered by the terms of a collective bargaining agreement.
2. Authority	<p>The Board intends in this complaint policy to expedite the process for all concerned parties. The policy is intended to be used after an attempt has been made to resolve a difficulty on an informal basis between the parties concerned.</p> <p>There shall be no reprisals of any kind against any employees or their representatives because of participation in a complaint or support thereof.</p>
3. Guidelines	A support employee shall have the right to petition the Board to resolve complaints, but s/he first must have tried to resolve the matter at each administrative level from supervisor through Superintendent.