

FAIRVIEW SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: MAINTENANCE

ADOPTED: June 20, 1994

REVISED:

<p>1. Purpose</p> <p>2. Authority SC 701</p> <p>3. Delegation of Responsibility</p>	<p style="text-align: center;">704. MAINTENANCE</p> <p>Adequate maintenance of buildings, grounds and property is essential to efficient management of the district.</p> <p>The Board directs a continuous program of inspection and maintenance of all school buildings, and equipment. Wherever possible, maintenance shall be preventive.</p> <p>Safety of pupils and employees and economical operation require effective maintenance of the schools' physical facilities. The maintenance staff is charged with the responsibility of caring for and protecting these facilities. It is important that the maintenance staff receive the cooperation of the pupils, the teachers and the principal.</p> <p>The principal of each school, in conjunction with the Director of Support Services, shall:</p> <ol style="list-style-type: none"> 1. Be responsible for the care and maintenance of the buildings and grounds. 2. Supervise the custodial staff of the school in maintaining an adequate program for such care and maintenance. <p>The principal shall notify the Director of Support Services of needed work. Each maintenance person must have a daily work schedule in order to accomplish his/her part of the overall task. The maintenance person must be given directions on how to perform the various duties assigned to him/her. The Director of Buildings and Grounds must supervise and check to ensure that all employees are doing their share of the work to the best of their ability.</p> <p>The Superintendent, in cooperation with the Director of Buildings and Grounds, shall develop and supervise the appropriate procedures to ensure the above.</p>
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