FAIRVIEW SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: PUBLICATIONS PROGRAM

ADOPTED: June 20, 1994

REVISED:

902. PUBLICATIONS PROGRAM

1. Purpose	The Board believes that all reasonable means should be employed to keep the public informed on matters of importance regarding district policies, finances, programs, personnel and operations.
2. Authority	The Board will determine which of its official actions have such community impact and interest to warrant special release; and it will arrange for release to the media information on such matters of importance.
3. Delegation of Responsibility	The Superintendent is responsible for all information services to and from the public, except for such matters as the Board may, at their discretion, wish to disseminate through one or more of their members. The Superintendent and administration are encouraged to use all available school sponsored media of communication to keep the goals, program, achievements and needs of the schools before the public. The Superintendent will submit a rough draft of district-wide publications to the Board for their input. The Board is encouraged to provide input of topical interest. It is essential that the students are well informed as factually as possible as to the educational, athletic, social programs, and district decisions of the school district. The Superintendent shall develop and implement a system-wide distribution procedure to disseminate pertinent information. Publications and media programs issued by and in the name of this district shall emanate from the Superintendent's office. All publications will be of high quality and be presented in an effectively balanced form. The cost of materials and printing will be such that the expected quality will be achieved.
Pol. 216	The Board shall permit dissemination of information contained within the school directory as it pertains to students. All such dissemination shall con form to the Board's policy on student recordkeeping.

	Dissemination of information pertaining to employees shall conform to those constraints found within the employee's contract. In addition to aforementioned constraints, no information concerning an employee will be disseminated to anyone for commercial use.
AP 902	Information related to the athletic program will be disseminated by the administration. The Board directs the administration to develop administrative procedures to implement this policy.
School Code 106, 407, 511, 664	